

# Exhibitor Show Prep Information 2020

As an exhibitor at a USDiveShows event there are a few things you should know.

**Shows:** USDiveShows will produce the DC Dive Show in 2020. Information for this show may vary as more information becomes available so please check the site for details.

[DCDiveShow.com](http://DCDiveShow.com)

**Invoicing:** All show booth space invoices are due December 1, 2019. Late payment may incur a loss of service originally stated, such as show discounts or preferred location. Unless prior invoicing arrangements are made, lost service would have to be ordered at an additional fee.

## Each Exhibit Booth Includes

Provided Booth Package will include:

- Booth Size: 10' (Wide) X 8' (Deep)
- One (1) 8' high back wall drape (Black)
- Two (2) 3' high siderail drape (Black)
- One (1) Exhibitor 7" x 44" ID Sign
- 4 Exhibitor Badges (Please identify each participant via email to [bmiller2k@me.com](mailto:bmiller2k@me.com))
- Note: DC Show is carpeted.

## Additional Services Order Forms:

DCDiveShow: Contact Brian Miller at [bmiller2k@me.com](mailto:bmiller2k@me.com)

**Hotel Reservations:** USDiveShows has negotiated special group rate pricing at our Host hotels. Please make your reservations before January 31, 2020 to assure space and this rate.

DCDiveShow 2020 Host: \$119.00/night Friday & Saturday and \$249.00/night Sunday  
Available dates February 21-23, 2020 [The Morrison-Clark Hotel](#) and [The Henley Park Hotel](#)

**Transportation: Traveling into Washington, DC** there are several airports to choose from. The closest to the event and host hotel is Reagan International (DCA). From any of the airports there is rail, taxi and Uber or Lyft service. The DC Metro YELLOW & GREEN lines service the Convention Center and Host Hotel.

## Exhibitor Show Prep Information (continued)

**Shipping Product & Displays:** Most exhibitors will ship smaller items to their hotel and hold for arriving guest. In the case of larger or multiple items please refer to the following:

DCDiveShow: [Capital Business Center](#)

### Show Information

Walter E. Washington Convention Center Ballroom A  
801 Mount Vernon Place NW  
Washington, DC 20001  
February 21-23, 2019

### Advance Shipping To DC Warehouse

To ensure the proper handling of your shipments, please direct all inbound packages to the following address:

BaltimoreDCDiveShow 2019 Ballroom A  
Exhibiting Company Name and Booth #  
c/o Capital Business Center  
801 Mount Vernon Place, NW  
Washington, DC 20001  
([DOWNLOAD FORM](#))  
(202) 289-0299  
February 21-23, 2020

## Exhibitor Show Prep Information (continued)

**Badges:** Exhibitor badges can be picked up on Friday 12pm-4pm when you come to set up your booth. (Please identify each participant via email to [bmiller2k@me.com](mailto:bmiller2k@me.com))

**Move-In/Out Date:** Show move-in dates are as follows:

DCDiveShow: Friday, February 21, 2020 12pm-4pm. Tear Down: Sunday, February 23, 2020 3:30pm-7pm.

**Show Times:** Saturday Consumer Show 9:30am-5:00pm, Sunday Consumers 10am-3pm.