

# Exhibitor Show Prep Information

As an exhibitor at a USDiveShows event there are a few things you should know.

**Two Shows:** USDiveShows produces two shows in 2019. Information for each show may vary so please check each site for details.

[DCDiveShow.com](http://DCDiveShow.com)

[SFODiveShow.com](http://SFODiveShow.com)

**Invoicing:** All show booth space invoices are due December 1, 2018. Late payment may incur a loss of service originally stated, such as show discounts, inclusion of basic electrical supply and booth furnishing. Unless prior invoicing arrangements are made, lost service items would have to be ordered at an additional fee.

## Each Exhibit Booth Includes

Provided Booth Package will include:

- Booth Size: 10' (deep) X 8' (wide)
- One (1) 8' high back wall drape (Black)
- Two (2) 3' high siderail drape (Black)
- One (1) 6 ft. skirted table (Black)
- A chair
- One (1) Exhibitor 7" x 44" ID Sign
- Note: DC Show is carpeted. SFO Show is **not** carpeted.

## Additional Services Order Forms:

DCDiveShow: Contact Brian Miller at [bmiller2k@me.com](mailto:bmiller2k@me.com)

SFODiveShow: [Rossi Exposition](#)

**Hotel Reservations:** USDiveShows has negotiated special group rate pricing at our Host hotels. Please make your reservations before January 22, 2019 to assure space and this rate.

DCDiveShow 2019 Host: \$119.00/night

Available dates February 20-23, 2019 [The Henley Park Hotel](#)

SFODiveShow 2019 Host: \$119.00/night

Available dates April 24-27, 2019 [The Avatar Hotel](#)

## Exhibitor Show Prep Information (continued)

**Transportation: Traveling into Washington, DC** there are several airports to choose from. The closest to the event and host hotel is Reagan International (DCA). From any of the airports there is rail, taxi and Uber or Lyft service. The DC Metro YELLOW & GREEN lines service the Convention Center and Host Hotel.

**Traveling into Santa Clara, CA** the closest airport is San Jose International (SJC), 7 miles from the Convention Center and Host Hotel. taxi, Uber & Lyft are the best transportation options from the airport. San Francisco International (SFO) is 31 miles from the event site and host hotel.

**Shipping Product & Displays:** Most exhibitors will ship smaller items to their hotel and hold for arriving guest. In the case of larger or multiple items please refer to the following:

DCDiveShow: [Capital Business Center](#)

### **Show Information**

Walter E. Washington Convention Center Ballroom A  
801 Mount Vernon Place NW  
Washington, DC 20001  
February 22-23, 2019

### **Advance Shipping To DC Warehouse**

To ensure the proper handling of your shipments, please direct all inbound packages to the following address:

BaltimoreDCDiveShow 2019 Ballroom A  
Exhibiting Company Name and Booth #  
c/o Capital Business Center  
801 Mount Vernon Place, NW  
Washington, DC 20001  
([DOWNLOAD FORM](#))  
(202) 289-0299  
February 22-23, 2019

SFODiveShow: [Rossi Exposition](#)

### **Show Information**

Santa Clara Convention Center - Hall C  
5001 Great America Parkway  
Santa Clara, CA 95054  
April 26-27, 2019

## Exhibitor Show Prep Information (continued)

### **Advance Shipping To SFO Warehouse**

To ensure the proper handling of your shipments, please direct all inbound packages to the following address:

SFO Dive Show 2019 Hall C  
Exhibiting Company Name and Booth #  
c/o Rossi Expositions  
1040 22nd Avenue  
Oakland, CA 94606

RECEIVING HOURS: Monday - Friday; 9:30am - 4:00pm

**Advance Warehouse Receiving Hours: Monday - Friday; 9:30am - 4:00pm**

**FRIDAY, APRIL 19, 2019:** All shipments must be received by Friday, April 19, 2019 to avoid late surcharges.

If you need assistance or additional information regarding shipments, please call 510-436-7500 or email [info@rossiexpo.com](mailto:info@rossiexpo.com).

**Badges:** Exhibitor badges can be picked up on Friday 12pm-4pm when you come to set up your booth.

**Move-In/Out Date:** Show move-in dates are as follows:

**DCDiveShow:** Friday, February 22, 2019 12pm-4pm. Tear Down: Saturday, February 23, 2019 5:30pm-7pm.

**SFODiveShow:** Friday April 26, 2019 12pm-4pm. Tear Down: Saturday, April 27, 2019 5:30pm-7pm.

**Show Times (both):** Friday Industry Day 8am-5pm. Saturday Consumer Show 9:30am-5:30pm

All exhibitors are invited to the Industry Social on Friday evening or each show. This will be an opportunity to speak with other industry members socially and about some upcoming business together.

**RSVP** is required. [DCDiveShow Industry Social](#)      [SFODiveShow Industry Social](#)